

2024 Step Forward Awards Score Sheet (Corporate)

Judge's Name: _____

Business Name: _____

Category: **Corporate Community Volunteer**

Criteria	Suitable (0-1)	Very Good (2-3)	Exceptional (4-5)	Score
Mission Statement & Values	Business has a mission statement <u>or</u> values that include a community service component.	Business has a mission statement <u>and</u> values which both include a community service component.	In addition to having a mission statement and values which both include a community service component, the business demonstrates a corporate culture in which everyone, including leadership, place high value on community service.	
Community Outreach/Engagement Team	Business designates an employee committed to community engagement and outreach.	Business designates an employee or department whose job role includes fostering community engagement and outreach.	Business employs a team or entire department whose role is devoted entirely or almost entirely to fostering a corporate culture of community engagement.	
Volunteer Programs	Business encourages employees to organize community service projects.	Business funds and organizes one or two community service projects annually.	Business funds and organizes more than two community service projects annually and makes an effort to solicit and utilize input from employees on causes they care about.	
Volunteer Incentives	Employees are provided recognition for participating in community service projects.	Employees are offered the opportunity to participate in employer sponsored community service projects during work time without sacrificing pay or flexing time <u>or</u> employer offers paid time off exclusively for volunteering.	Employees are offered the opportunity to participate in employer sponsored community service projects during work time without sacrificing pay or flexing time <u>and</u> employees are provided paid time off exclusively for volunteering.	
Partnerships & Community Impact	Business has partnered with at least one local community organization to have a positive impact on the community.	Business has one or more long-term partnerships with local community organizations to ensure they are positively contributing to the community in which they do business.	In addition to multiple long-term partnerships with local community organizations, the business provides data on the positive impacts their business has made in the community separate from the industry services they provide.	

Final Score: (0-25) _____