



**Executive Committee Meeting**  
Thursday August 18, 2022  
12:00 noon to 1:00 pm CST / 11:00 am to Noon MST  
Virtual Meeting

Kare Heilbrun, Chair  
Presiding

**Call to Order**

Kare Heilbrun

**Roll Call**

Cathleen Plager

**Consent Agenda (ACTION)**

Kare Heilbrun

- August 18, 2022, Meeting Agenda
- April 7, 2022, Meeting Notes
- June 1, 2022, Meeting Notes
- Teleservice Policy
- AmeriCorps Branding Policy

▪ **Executive Committee**

Kare Heilbrun

Strategic Goal: Developed and implemented legislative Plan

- ServeNebraska Structure update
  - Catalyst Nebraska Progress
- Public Policy –

Strategic Goal: Secure and maintain State appropriation

- Recently appointed Commissioners
  - Elizabeth Paleogos, AmeriCorps Sr. Representative
  - Michael Anderson, National Service Representative

▪ **AmeriCorps/National Service Committee (ACTION)**

Jennifer Worthington

Strategic Goal: Build and support quality, effective programs by implementing monitoring/tracking processes

- AmeriCorps Policies (ACTION)

- National Service Criminal History
- Breach of Personally Identifiable Information
- Member Time Keeping
- Staff Time & Effort Reporting
- AmeriCorps Member Evaluations
- Progress Reports
- Match
- Grant Modification
- Member Service Agreements
- National Direct Consultation
- Member Enrollment
- Member Retention Rate
- Compelling Personal Circumstances
- Member Exit
- Member Files

- Update AmeriCorps Member Kick Off
- Update on 2022 Program Start Up

Strategic Goal: Identified and implemented a hallmark program in an unrepresented program area for implementation statewide – funding permitted

- Needs Assessment-Contracting with Parlay **(ACTION)** Cathleen Plager
  - Proposal of a survey incentive of \$5.00

Strategic Goal: Build on ways to sustain & increase alumni engagement (e.g., events, programs, events)

- Professional Development – Contract with Better Culture Cathleen Plager

▪ **Finance Committee (ACTION)** Joni Dulaney

Strategic Goal: Assess & strengthen funding models/processes to ensure sustainability of new funding streams

- Budgets/Expenditure/Obligations Reports
- Foundation Costs and suggestions (continued discussion)
- Commissioner Contributions/Give to Lincoln campaign
- Update on 2021/22 Program Close out

▪ **Community Volunteering** Drew Graham

Strategic Goal: Developed Intentional, well-educated partnerships with stakeholders & public

- Step Forward Awards Progress
- Marketing

● **ServeNebraska Office** Cathleen Plager

Strategic Goal: Diverse staffing in place that allowed for increase, sustainable growth

- Positions listed
  - AmeriCorps VISTA Program Officer
  - AmeriCorps Outreach Officer

**New Business**

Cathleen Plager

- Volunteer Generation Fund (ARPA)

**Key Up-Coming Dates**

- October 27, 2022, Step Forward Awards in Omaha
- Commission Meeting at 1:00 pm after the SFA, in person meeting

Adjournment