VISTA Application

**Applications are due Sunday, February 2, 2025, by 11:59pm CST.**

**Associated Documents**: Performance Measures and Service Opportunity Listing (SOL) templates must be completed and submitted along with the application. Incomplete Applications will not be considered – Please recheck each box, and signature lines **BEFORE** submitting

Submit applications to [dhhs.americorps@nebraska.gov](mailto:dhhs.americorps@nebraska.gov)

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| Part One: General Information | |
| **Name of Organization**  **Contact Person**  **Mailing Address and County**  **Telephone number & Email**  **Location the VISTA member will serve**  **Website and Social Media platforms that the organization utilizes** |  |
| **Organization Mission Statement** |  |
| **Is the organization familiar with or have had any VISTA, AmeriCorps, AmeriCorps Seniors, or National service resources provided?** |  |
| **Type of Organization**  **Nonprofit with 501c(3), Nonprofit without 501c(3) status, Nonprofit Faith based, State or local agency, county or municipal agency, School(s)** |  |
| **Project host site EIN number:**  **Project host site UEI number:** |  |
| **Which of the VISTA priorities most closely align with your project goals?** | Choose an item. |
| **How many VISTA members are you applying for?** | Choose an item. |
| **Organization is responsible for paying cost share of $6,890.50**  **$6,240.50 cost share for member living allowance.**  **$500 for member expenses related to training, travel and gear.**  **$150 to OnCorps systems member management system** | Choose an item. |
| **Federal Law Requires that sites make Reasonable Accommodations for Persons with Disabilities** | |
| Part Two: Community Need and Project Goals | |
| **VISTA is an AmeriCorps program designed to build capacity within an organization to address the needs of poverty within the service area. Describe how being a Host Site for the VISTA program and hosting a member(s) will build capacity for the organization**: Explain the need, the capacity building component and how this will benefit in alleviating poverty for the organization’s clients or community members. | |
| **Define the Project Need and how it will increase Community Outreach/Awareness:** Explain the community need and impact that this VISTA member will enhance, including how the impact relates to the service that the VISTA member will be doing. How is this related to addressing poverty issues within the community? | |
| **VISTA Member Recruitment:** Recruitment of the VISTA member is the **responsibility** of the host site. ServeNebraska will promote the opportunity through marketing/outreach in a collaborative effort with the Host Site. Please describe your plans for marketing and outreach as it relates to recruitment. | |
| **Community Involvement in Planning:** List your community partners and any organizations that the VISTA member will be collaborating and networking with? | |
| **Demographics:** What is the targeted audience for the program? Who are the clients and specific demographics that the VISTA member be serving alongside with regarding the assigned project or outreach? | |
| **Volunteer Management:** Identify (list names) of the staff member(s) that are committed to managing, supervising and leading the VISTA member throughout the project. Please attach your potential project timeline and/or VISTA project assignments. | |
| **Trainings/Benefits:** What professional opportunities, educational trainings, or certifications will you offer the VISTA member? Will the organization provide additional benefits, membership opportunities for professional development, or networking for the member? | |
| **Data Collection and Reporting:** VISTA programs are required to report program demographic information, capacity building outputs and outcomes, progress and setbacks. How will this data be collected? How will this information be incorporated and utilized by the Host Site for future planning? | |
| **VISTA Supervision:** How will the VISTA member be supervised on-site? How frequently will they attend staff meetings and one on one meetings to ensure that the VISTA member is in alignment with the VISTA activity description and program goals?  Briefly describe **WHY** the Organization should be awarded a VISTA Placement Grant: | |
| **Select Performance Measures: Select 1 Capacity Building and 1 Priority Focus Area:(**[**See AmeriCorps VISTA Performance Measures**](https://americorps.gov/sites/default/files/document/2021_08_19_Performance%20Measures%20Instructions_VISTA.pdf)**)**  **Priority Focus Area: Capacity Building Secondary Focus Area: \_\_\_\_\_\_\_\_\_\_\_**  **Outputs\_\_\_\_\_\_\_\_\_\_ Outcomes\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Any additional Comments can be provided here** | |
| **Part Three: Connection to ServeNebraska and National Service**  **\*Please take a moment to complete this section as it relates to your VISTA project only** | |

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1. What skills does the host site desire an ideal VISTA member have? (Select all that apply)

Architectural Planning Fundraising Grant Writing

Writing/Editing Business Law

Communications Leadership Youth Development

Community Outreach Medicine Environment

Conflict Resolution Public Health Nonprofit Management

Education Public Speaking Social Services

Fine arts/crafts Fist Aid Recruitment

Trade/Construction Urban Planning Disaster Services

Veterans Teamwork General Skills

1. Indicate the focus areas in which your member(s) is serving (Select all that apply):

Community Development Children/Youth Education

Economic Development Environment Elder Care

Ex- Offender reentry Health Hungry

Community Outreach Housing Homelessness

Entrepreneur/Business Veterans Technology

Neighborhood Revitalization Public Safety

1. Indicate the additional benefits you will be able to provide for the VISTA member

Free parking

Gift Cards for Food or Entertainment

Membership to Local Gym

Membership to Local Organizations (Rotary, Chamber)

Opportunity to attend statewide or regional conferences for training development.

Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Is there a certain level of education required to serve in this project?

Yes No

If yes, what is the requirement? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Is the organization able to financially cover the Sponsor Host Site Cost of **$6,890.50** per VISTA member? \_\_\_\_\_\_\_\_\_\_
2. What is the annual budget of the organization? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. How many staff members does the organization currently have? \_\_\_\_\_\_\_\_\_\_

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| **Part 4: Complete the Service Opportunity Listing Template Provided and Submit with this Application** |

Agency Director or Authorized Signatory:

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| --- |
| Signature: |
| Printed Name: |
| Email and Telephone number: |

**NOTE:** **VISTA Placement Grants are scored and ranked before moving into the Clarification Process. It is important to secure a high ranking before being selected to move forward as scoring will become a factor if there are several organizations applying and only one or two VISTA placement positions available. In other words, make the effort to submit a strong application and not a general concept paper. Answer all the questions above in detail to ensure a strong application.**