

		<h1 style="margin: 0;">Nebraska Volunteer Service Commission Meeting Minutes</h1>			
Meeting Notes					
NOTE TAKER:		LOCATION:	DATE:	TIME:	DURATION:
Janet Schmidt		In-Person Lincoln Action Program	06-02-06	9:00 a.m.	2-1/2 Hours
PURPOSE:		ATTENDEES:			
Spring Commission Meeting		<p>Present: Pat Beans, Beatty Brasch, Ed Burchfield, Cynthia Buettner, Susan Cook, Doug Gibbs, Robert Hall, Mike Kissler, Barry Kriha, Curt Krueger, Art May, Rick Nation, Gerry Osborn, Jim Pace, Nancy Wang and Lois Wine.</p> <p>Guest: Paul Schrader, CNCS Area Manager of Northwest Cluster and State Office Director in Ohio</p> <p>Staff Present: Susan Burton, Peter Cales, Greg Donovan, Gale Jungemann-Schulz, and Janet Schmidt</p>			
AGENDA ITEM	SPECIFIC DISCUSSION ITEMS				
1.	<p>Meeting Called to Order at 9:15 a.m. by Cynthia Buettner, Vice-Chair of the Commission. Roll call was taken by Janet Schmidt.</p>				
2.	<p>Approval of March 16, 2006 Minutes: Lois Wine moved that the March 16, 2006 minutes be approved as sent. Rick Nation seconded the motion and the motion passed.</p>				
3.	<p>Introductions – New Commissioners and Guest:</p> <p>Vice-Chair, Cynthia Buettner, introduced three new commissioners: Ed Burchfield, Director of Corporate Relations at Valmont Industries, Inc.; Robert Hall, Business Manager with the Insulation and Asbestos Local Union #39 and Barry Kriha, Account Executive with KETV in Omaha. She then introduced Paul Schrader who is the CNCS Area Manager of the Northwest Cluster and State Office Director in Ohio. Paul said that he appreciated being invited to the commission meeting. He said one of the purposes of his visit to Nebraska was to take back any issues and concerns the Commission may have to the Corporation. He also spoke about the State Service Plan that is due in September. This plan is comprised of three parts: Collaboration—Who does the Commission network, partner and collaborate with? Program Priorities: These will more than likely come from Nebraska communities. Lastly, what can the Corporation do for you? Paul also mentioned that a new AmeriCorps Director at the Corporation will be named soon.</p>				
4.	<p>Committee Reports – Executive Committee: Janet Schmidt announced that in honor of Debra Hartmann’s contributions to the national service field and past support to American Association of Service Commissions (ASC), the Nebraska Volunteer Service Commission will be receiving the “Friends of the ASC” award at ASC’s dinner on Saturday, June 17th in Seattle, Washington.</p>				
5.	<p>Organizational Development Committee:</p> <p>The Commission Financial Report and Match Report ending April 30, 2006 was distributed and discussed. The Organizational Development Committee submitted a written report to the Commission about its past year’s accomplishments.</p> <p>The Organizational Development Committee recommended that the changes to the current Commission guidelines sent out to the Commission membership via e-mail on April 27, 2006 be approved as revised. This recommendation was voted on and the revised guidelines were accepted and approved unanimously.</p>				
6.	<p>Outreach Committee:</p> <p><i>Commission Open House:</i> The State Capitol 6th Floor Commissions (Indian Commission, Mexican American Commission and Nebraska Volunteer Service Commission) Open House was held on March 30, 2006. It was a success. State senators and representatives from Senator Hagel and Nelson’s office attended as well as a representative from Congressman Tom Osborne’s office.</p>				

	<p><i>First Lady's Outstanding Community Service Awards:</i> Eight awards were given out yesterday at the 2006 Governor's Conference on Community Service. Gerry Osborn, Commission Awards Chair, thanked NVSC PDAT/Disability Officer, Peter Cales, for his work on the awards nomination form and thought the awards ceremony went very well. Judges from across the state participated in the award judging process.</p> <p><i>Debra Hartmann Award for Nebraska National Service Program Staff:</i> The Outreach Committee has established this new award to honor an outstanding national service program staff person annually.</p> <p><i>New Committee Chair:</i> Cynthia Buettner announced that Ed Burchfield has agreed to become the Outreach Committee chair.</p>
7.	<p>Program Committee:</p> <p>Curt Krueger reported that discussions on the Nebraska Citizen Corps position at the Commission Office becoming a permanent state classified position funded by NEMA are in progress. This would help integrate the Nebraska Citizen Corps program into the commission's portfolio. In addition, commission sponsored training initiatives will be developed with all streams of national service in mind. He also mentioned that a multi-state commission and commissioner training in Omaha will be held August 9-11. He said he would like to see as many commissioners as possible serve as hosts and ambassadors at this training. It is an opportunity to show the quality of work the Commission does and to network with other commissioners from the northwest cluster. He also encouraged the new commissioners to attend the training.</p>
8.	<p>Cross Stream Reports:</p> <p><i>Citizen Corps</i> – The Nebraska State Citizen Corps grant is due to NEMA this week. In collaboration with Jim Pace at the Corporation's Nebraska State Office, a Commission AmeriCorps VISTA position has been created. There are three persons interested in this position.</p> <p><i>AmeriCorps Vista & Senior Corps</i> – Jim Pace reported that he was pleased the Commission will become an AmeriCorps VISTA sponsor this year. The new Executive Director or Susan will be the supervisor of this VISTA position and will be sent to training in Chicago. Jim shared with the commission some stories about the impact senior volunteer programs make in their communities.</p> <p><i>Nebraska Learn & Serve</i> – Mike Kissler, Director, reported that service learning in Nebraska has an environmental education emphasis this year. Through a partnership with Nebraska Games and Parks and the University of Nebraska at Lincoln Extension Office a lot of Nebraska schools will be able to engage in service learning. Mike is working jointly with Jim Pace to dovetail these efforts.</p>
9.	<p>Unfinished Business – None</p>
10.	<p>New Business – Commission Leadership Elections</p> <p><i>Nominating Committee Report</i> – Pat Beans reported that a call for nominations was sent out to all Commission membership and the following slate of nominees is presented for the Commission's approval: Cynthia Buettner for Commission Chair and Curt Krueger for Commission Vice-Chair. A vote was taken and the slate was unanimously accepted.</p> <p>Vice-Chair, Cynthia Buettner, opened the floor for nominations for the Commission Chair position. No nominations were brought forward and nominations were closed. Vice-Chair, Cynthia Buettner, opened the floor for nominations for the Commission Vice-Chair position. No nominations were brought forward and nominations were closed. A secret ballot was taken. Doug Gibbs counted the ballots and Pat Beans certified the ballot results. Cynthia Buettner was unanimously elected to serve a two-year term as Commission Chair. Curt Krueger was unanimously elected to serve a two-year term as Commission Vice-Chair.</p>
11.	<p>Executive Director Position Vacancy Update – The position for Executive Director closed on May 22, 2006 and 16 applications were received. The Executive Committee and Interim Director, Greg Donovan, are working on application screening and interview protocols to submit to HHSS—Human Resources. At the present time, the interview panel will comprise of commissioners Cynthia Buettner, Curt Krueger, Jamie Moore, Barry Kriha, and Jim Pace.</p>
12.	<p>ASC Membership – Beatty Brasch moved that the 2006 membership dues be paid and the membership renewed. Ed Burchfield seconded the Motion. There was some discussion on renewing</p>

	the Commission's membership with the American Association of State Service Commissions. Motion was passed. Janet Schmidt will contact ASC for an invoice for dues.
13	ASC Board Nomination – Cynthia Buettner announced that ASC will close nominations for the ASC Board by the end of today and asked if anyone was interested in being nominated to contact her by the end of the business day.
14.	Upcoming Important Dates & Announcements – A 2006-07 meeting schedule was distributed. Cynthia requested that token appreciation gifts for Susan Aguilar, Gary Gates and John Manna be purchased in honor and recognition of their service on the commission by the staff.

Action Items

	DESCRIPTION	OWNER	TARGET DATE	STATUS
1.	Contact ASC and request an invoice for 2006 dues.	Janet Schmidt	06/09/09	06/07/06 Completed
2.	Purchase thank-you gifts for commissioners going off the Commission board.	Janet Schmidt	07/20/06	07/07/06
3.				
4.				
5.				
6.				

Submitted by,

Janet Schmidt
Fiscal Officer

Approved by the Nebraska Volunteer Service Commission, _____
Cynthia Buettner, Chair