



ServeNebraska Commission

Commission Annual Meeting Minutes

April 22, 2016

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|--|---|----------------------------|--------------------------------|-----------------------------------|
| NOTE TAKER: <i>Audrey Jackson</i> | LOCATION: <i>Community Engagement Center UNO</i> | DATE: 04-22-2016 | TIME: 9:00 am-3:25pm | DURATION: 6hours 35mins |
| PURPOSE: Quarterly Commission Meeting | ATTENDEES Commissioners Present: Kaly Archambault, Gregg Christensen, Nancy Faber, Denise Kollath, Diane Mallette, Nick Marion, Jamie Moore, Deborah Neary, Susan Rocker, Matthew Schulte, Ronald Sedlacek, Jerry Sellentin, Kevin Warneke, Rose White and Sara Woods. Staff Present: Cathy Plager and Audrey Jackson Guests: Lindsay Dolce and Allison Breininger | | | |

BUSINESS MEETING – CALL TO ORDER

INTRODUCTION OF NEW STAFF – Nancy Faber, Commission Chair

ROLL CALL – Cathy Plager, ServeNebraska Staff

The business meeting was called to order at 9:00 a.m. by Commission Chair Nancy Faber. Cathy Plager called roll to determine a quorum of one-third (1/3) of all appointed Commission members which is six commissioners.

Commission Chair Nancy Faber thanked Commissioner Sara Woods for hosting the meeting today and arranging the meeting space. Guests present were

PUBLIC COMMENT – None

APPROVAL OF CONSENT AGENDA – Nancy Faber, Commission Chair

- October 31, 2015 Meeting Minutes
- April 22, 2016 ServeNebraska Commission Agenda
- December 2015 Admin Expenditures Final Report
- December 2015 Administration Budget to Actuals Report
- February 2016 Commission support Grant Expenditure Report
- Executive Director’s Report

Motion #1: Commissioner Diane Mallette moved that the items on the consent agenda be approved as sent.
Second: Commissioner Kevin Warneke seconded the motion.
Vote: 13 -Yes; 0-No, 3 Not Present Motion was carried.

STANDING COMMITTEE REPORTS

- **Executive Committee** – Nancy Faber, Commission Chair
No report was given
- **AmeriCorps & National Service Committee**—Greg Christensen, Chair
Reading Corps is being introduced to Nebraska. Informational sessions were held on April 21, 2016 at King Science Center in Omaha with agencies and Ops staff. Lincoln session was held at the Non-Profit Hub and LPS staff and non-profit agencies were present. Strategic Plan action steps were reviewed and wording was the only changes that were made. Program monitoring has been completed and disallowance for criminal history was assessed to some programs. Committee voted on AmeriCorps Member Awards to be given out at the Symposium on May 6, 2016. RFA was released in March. Intent to apply for formula funds was April 15, 2015. All applications are due on April 25, 2016. Discussion for future committee meetings and a doodle poll was sent out to establish dates. Long term discussion will be creating a three year grant application process.
CNCS Update – Julie Nash
Mayors and County Officials Day-46 mayors and elected officials participated in Nebraska. Omaha Public Schools is a new program

funded with VISTA members. 30 new members will on board in June for a new term of service. Children and Families has been awarded Social Innovation Funds, which will be spread out between 6 sub-grantees throughout Nebraska (rural areas). Cluster training in June, Julie will be presenting on performance measures for Senior Corps projects. Senior Corps 12 grants re-new July 1, 2016.

National Directs-Nick Marion

Habitat was awarded 15 members from national direct. Team Rubicon hosted and worked with clearing lots with trees, chainsaw training, rock the blocks and curb appeal through the neighborhood. Nick's role has changed to Home Repair Project Manager.

- **Community Volunteering** – Denise Kollath, Chair
April 11, 2016 meeting and strategic plan action steps were discussed. Website re-branding and refreshing, days of service, statewide registration system, and social media plan. ServeNebraska week challenges down in staff, lack for promotion, suggestions for commissioners to be involved, and no sponsorships. Discussed that many organizations participated in some type of community service, but did not register their projects on the system. Mark your calendar Step Forward Awards at Quarry Oaks on 10/28/16.
- **Governance & Funding Committee** — Jamie Moore, Chair
Jamie presented that committee identified a task calendar to address all items that need to be discussed and achieved. Presented year 2015 annual fundraising campaign. Discussion of annual drive for 2016 and raising funds and what they will be raised for. Discussion amongst members about Annual Pledge that would be signed by commissioners. Discussion regarding wording, how to much to give and when to give.
 - Motion #2:** Commissioner Jamie Moore moved that Motion to include the commissioner annual commitment form be written into the Commission policy manual.
 - Second:** Commissioner Kevin Warneke seconded the motion
 - Vote:** 12-Yes; 3- No; 1-Not Present; Motion was carried
 - Motion #3:** Commissioner Kevin Warneke moved to cease discussion of Annual Pledge form
 - Second:** Commissioner Jamie Moore seconded the motion.
 - Vote:** 15 -Yes; 0-No, 1-Not Present Motion was carried.
- **150 Commission** – Jamie Moore
Jamie presented updates and provided program overview and materials.

UNFINISHED BUSINESS

- Commission Strategic Planning Overview – Nancy Faber, Commission Chair
Overview and finalization of Strategic Plan presented by Nancy Faber and Committee Chairs.

Motion #4: Commissioner Gregg Christensen moved that the items on the strategic plan to be approved as sent.
Second: Commissioner Jamie Moore seconded the motion.
Vote: 15 -Yes; 0-No, 1-Not Present Motion was carried.

NEW BUSINESS

2016 Election Results – Matt Schulte

Ballots were provide for new Chair and Vice Chair nominees. Nominees Chair Diane Mallette and Vice Chair Nancy Faber and Ronald Sedlacek. Nancy Faber removed her name from ballot. Matt counted all ballots and announced unanimous decision Chair-Diane Mallette and Vice Chair Ronald Sedlacek.

- **2016 Legislative Update-Ronald Sedlacek**
Ron presented a legislative update. Unique year as a number of senators terms are ending and lots of committees will have new leaderships.
- **Commissioner Recognition for Service – Nancy Faber**
 - Kalyn Archambault
 - Denise Kollath
 - Matthew Schulte
 - Jerry Sellentin
- **Reading Corps Presentation – Lindsay Dolce & Allison Breininger**
Overview of Reading Corps and Q&A
- **Disaster Presentation – Cathleen Plager**
Updates and training

- **ServeNebraska AmeriCorps Programming – Audrey Jackson**
2015-2016 Program overviews and program monitoring updates
- **Introduction to Minnesota State Commission (Presentations through the web)**
 - Executive Director -- Audrey Suker
 - Commission Chair – Kate Kelley
- **Introduction America’s Service Commission (Presentations through the web)**
 - CEO-Kaira Esgate

Nancy thanked everyone for their hard work, being a great commission, and the opportunity to serve. She then highlighted some of the events and accomplishments during her chairmanship. They were: ServeNebraska Week continuing to reach out to Citizens encouraging them to volunteer. A strategic plan developed for the next 3 years with implementation planning spearheaded by the committee chairs The Awards Program revamping with input from the Governor. It was a huge success in 2015. Exploration of the Minnesota Reading Program. Nancy extended a special thanks to the Reading Specialist, Commissioners, who attend the meeting and the King Science Center Staff and Administration.

ANNOUNCEMENTS – Nancy Faber

- Social Media Time
 - Spread the word about the great things you are doing as a ServeNebraska Commissioner
- Next Commission Meeting: July 22, 2016 – Hosted by Jean Herriot, Hastings College-TBD
- Reminders
 - Submit all in-kind services, (including mileage) to staff on in-Kind form
 - May 6, 2016 – National Service Symposium “A Celebration of Service” Commissioners are needed to take part in this event

ADJOURNMENT – Nancy Faber

There was no further business to come before the Commission and the meeting was adjourned was adjourned at 3:25 p.m.. The voting record is attached to these minutes.

Submitted by, _____
Audrey Jackson, Program Officer

Approved by, _____
Nancy Faber, Chair

| NAME | Attendance | Motion 1 | Motion 2 | Motion 3 | Motion 4 | Motion 5 | Motion 6 | |
|--------------------------|--|--|--|------------------------------|-------------------------|----------|----------|--|
| Commissioner Name | P = Present NP = Not Present NV = Non-Voting AB = Abstain | Motion to Approve Items on Consent Agenda. | Motion to include the commissioner annual commitment form be written into the Commission policy manual | Cease discussion of Motion 2 | Strategic Plan Approval | | | |
| Archambault, Kalyn | P | Y | Y | Y | Y | | | |
| Bailey, Tami | NP | NP | NP | NP | NP | | | |
| Christensen, Gregg | P | Y | N | Y | Y | | | |
| Faber, Nancy | P | Y | Y | Y | Y | | | |
| Kollath, Denise | P | Y | Y | Y | Y | | | |
| Malette, Diane | P | Y | Y | Y | Y | | | |
| Marion, Nick | P | Y | N | Y | Y | | | |
| Moore, Jamie | P | Y | Y | Y | Y | | | |
| Neary, Deborah | P | Y | N | Y | Y | | | |
| Rocker, Susan | P | Y | Y | Y | Y | | | |
| Schulte, Matthew | P-Late | NP | Y | Y | Y | | | |
| Sedlacek, Ron | P | Y | Y | Y | Y | | | |
| Sellentini, Jerry | P | Y | Y | Y | Y | | | |
| Warneke, Kevin | P | Y | Y | Y | Y | | | |
| White, Rose | P | Y | Y | Y | Y | | | |
| Woods, Sara | P-Late | NP | Y | Y | Y | | | |
| | | | | | | | | |
| TOTAL | 15 | 13 | 12 | 15 | 15 | | | |
| Heriot, Jean * | P | | | | | | | |
| Nash, Julie * | P | | | | | | | |
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**ServeNebraska Commission Meeting
VOTE RECORD
04/22/2016**

*Ex-Officio Non-voting Commissioners

- Rep of Corporation for National & Community Service, Julie Nash
- Rep for Service Learning in Higher Education Jean Heriot

QUORUM REQUIRED by BYLAWS: **6**

NUMBER PRESENT in Person: 15 **voting plus 2 non-voting =17**

NUMBER PRESENT by Teleconference: **0 voting**

